# Augusta Health
# Registered Nurse
# Professional Development Program

## Roadmap Supporting Documentation Template

****One Category per Sheet****

- X Transformational Leadership
- ☐ Structural Empowerment
- ☐ Exemplary Professional Practice
- ☐ New Knowledge, Innovation, & Improvements

**Description/Details of Activity:**

I am the Vice Chair of the Wound Healing Clinic Unit Council.

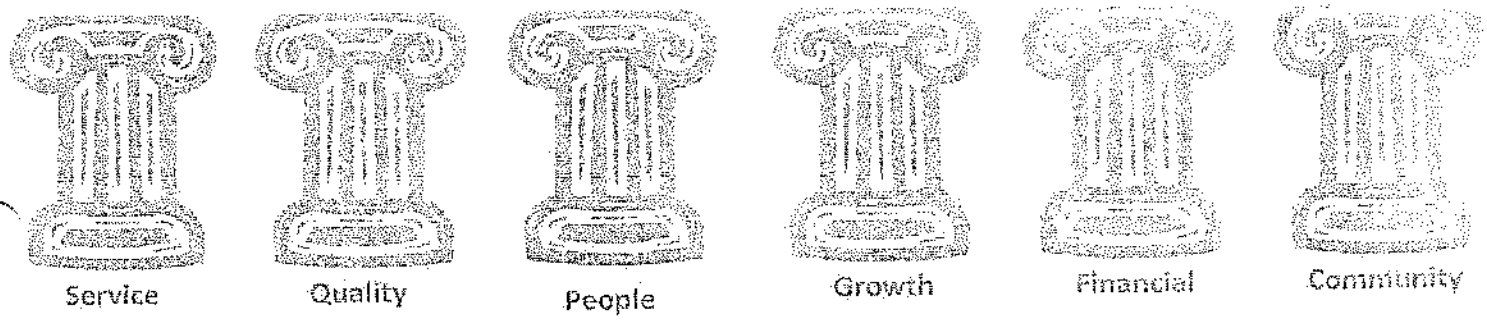
**Dates of Meetings/Involvement:**

See monthly staff meeting agendas that are attached.

Clinician Signature: Tina M. Fitzer Date 9-9-21

Supporting Signature: _See Signature Validation Page___ Date _____

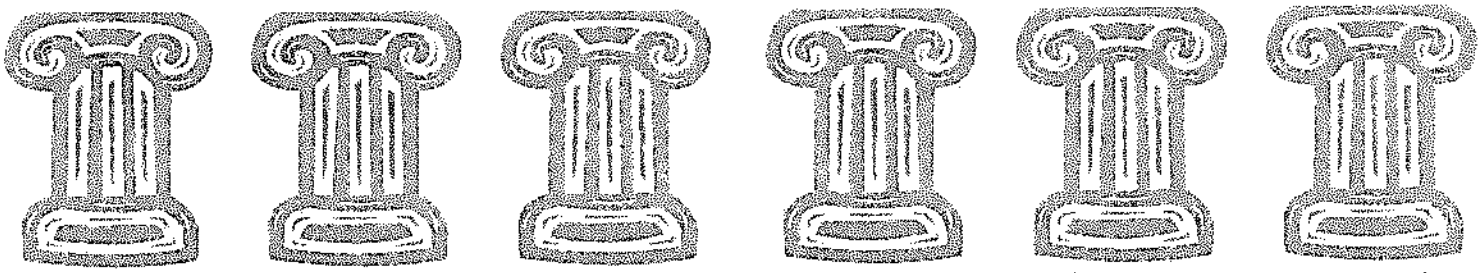
*(Must be someone in leadership role or in attendance at the activity/event to verify your involvement)*




Augusta Health
Wound Healing and Hyperbaric Clinic
2020 Staff/Unit Council meetings

| Employee | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Dr. Ranzini | X | X | X | NO | NO | NO | NO | X | X | X | no | X |
| Tonya | X | X | X | | | | | X | X | X | | X |
| Angela | X | X | X | | | | | X | X | X | | X |
| Terese | X | X | X | | | | | X | X | X | | X |
| Debby-prn | | | | | | | | | | X | | |
| Lindy | | X | | | | | | | X | X | | X |
| Tina | X | X | Hbo | | | | | | X | X | | X |
| Teresa | | | X | | | | | Fmla | Fmla | | | X |
| Anne | X | X | X | | | | | X | X | X | | X |
| Susie | X | X | | | | | | Fmla | X | X | | |
| Megan | X | X | X | | | | | X | X | X | | X |
| Ruth Anne | X | X | X | | | | | X | X | X | | X |
| Mary | | | | | | | | x | X | X | | X |
| Bonnie | X | X | X | | | | | X | X | X | | X |
| Jackie | | | | | | | | | | | | |
| Lisa Parr | X | X | X | | | | | X | X | X | | X |
| Kristin | X | X | X | | | | | X | X | X | | X |
| Christie | X | X | X | | | | | x | x | X | | X |

December 15, 2020



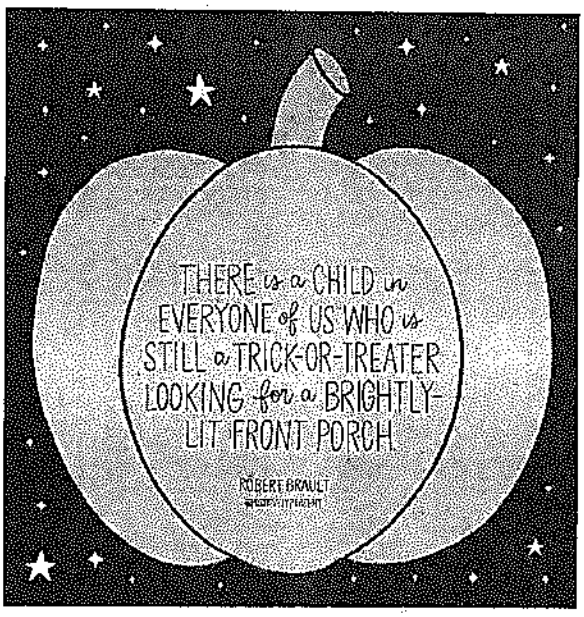

Augusta Health
Wound Healing and Hyperbaric Clinic
2021 Staff/Unit Council meetings

| Employee | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Dr. Ranzini | X | X | X | N | X | N | N | X | | | | |
| Tonya | X | X | X | O | X | O | O | X | | | | |
| Angela | X | X | X | | X | | | X | | | | |
| Terese | X | X | X | M | X | M | M | X | | | | |
| Debby-prn | | | | E | | E | E | | | | | |
| Lindy | X | | | E | | E | E | | | | | |
| Tina | X | X | X | T | X | T | T | X | | | | |
| Teresa | X | X | X | I | X | I | I | X | | | | |
| Anne | X | X | X | N | X | N | N | X | | | | |
| Susie | | | | G | X | G | G | X | | | | |
| Megan | X | | | | X | | | X | | | | |
| Ruth Anne | X | X | X | | X | | | X | | | | |
| Mary | X | X | X | | X | | | | | | | |
| Bonnie | X | X | X | | X | | | X | | | | |
| Jackie | | | | | | | | | | | | |
| Lisa Parr | X | X | X | | X | | | X | | | | |
| Kristin | X | X | X | | X | | | | | | | |
| Christie | X | X | X | | X | | | X | | | | |
| Kristan | | | x | | | | | | | | | |

5/27/21

Service Quality People Growth Financial Community

# October 27th, 2020 Staff Meeting Agenda




**Service: Patient Satisfaction steady**

**Quality: Anne: HBO Drills**
**Supplies-do not over stock – discussion- storage bags, VAC supplics-patient accountability**
**Staff and patient interactions**
**New visit flow**

**Competencies: Bio-engineered tissue review-Bonnie**
**Infection control- Handwashing**

**Productivity: Current: : 111%clinic 71% in patient, Combined 106% and YTD: 107%**

**Housekeeping: Laundry processes**
**Parking (Yellow only)**

**Total Visits: September 2020= 960**

| | |
|---|---|
| New | 56 |
| Established | 764 |
| Inpatient Np | 140 |

| | | |
|---|---|---|
| Nurse | 198 | |
| Provider | 762 | |
| | Wound Clinic | 551 |
| | Wound Clinic HBO | 71 |
| | Inpatient NP | 140 |

| | |
|---|---|
| Cancelled | 58 |
| No showed | 24 |
| Inpatient nurse | 374 |

**Days to heal: 86**

**Outliers- Arterial and pressure injuries ( 1 LT pt healed form pressure injury)**

**Heal Rate: 97.0%**

| **Percent Healed Benchmark** | | | | **9/1/2020 - 9/30/2020** | |
|---|---|---|---|---|---|
| **Augusta Health Wound Clinic** | | | | | |
| | | | | | |
| **Wound Type** | | **Facility Percent Healed** | | | **WoundExpert Percent Healed** |
| **Abrasion** | | **100.00%** | | | **99.00%** |
| **Arterial Ulcer** | | **66.67%** | | | **91.57%** |
| **Cellulitis** | | **100.00%** | | | **94.27%** |
| **Diabetic Ulcer** | | **96.67%** | | | **92.35%** |
| **Neuropathic Ulcer** | | **100.00%** | | | **94.17%** |
| **Other** | | **100.00%** | | | **93.73%** |
| **Pressure Ulcer** | | **100.00%** | | | **93.63%** |
| **Skin Tear** | | **100.00%** | | | **98.41%** |
| **Surgical Wound** | | **91.67%** | | | **91.74%** |
| **Trauma Wound** | | **100.00%** | | | **96.89%** |
| **Vasculitic Ulcer** | | **100.00%** | | | **93.55%** |
| **Venous Ulcer** | | **100.00%** | | | **97.10%** |
| **Total Wounds Included:** | | **99** | | | **28533** |
| **Total Healed Wounds Included:** | | **96** | | | **26423** |
| **Total Percent Healed:** | | **96.97%** | | | **94.71%** |
| **Facilities Included:** | | | | | **907** |

**Community:**
**Volunteers (paid) needed for assessment Center**
**Other:**
-Teresa to return 3rd week in November
-Clinical Ladder : Info session for new format on November 25th 1500-1600 I have

allotted time for several to go.
-Unit Council Task Forces (Set up meetings) updates?
-Recognition
**OPEN ENROLLMENT**
**FLU VACCINES on or before November 2nd**
**Mandatory education due on or before Oct 31st**

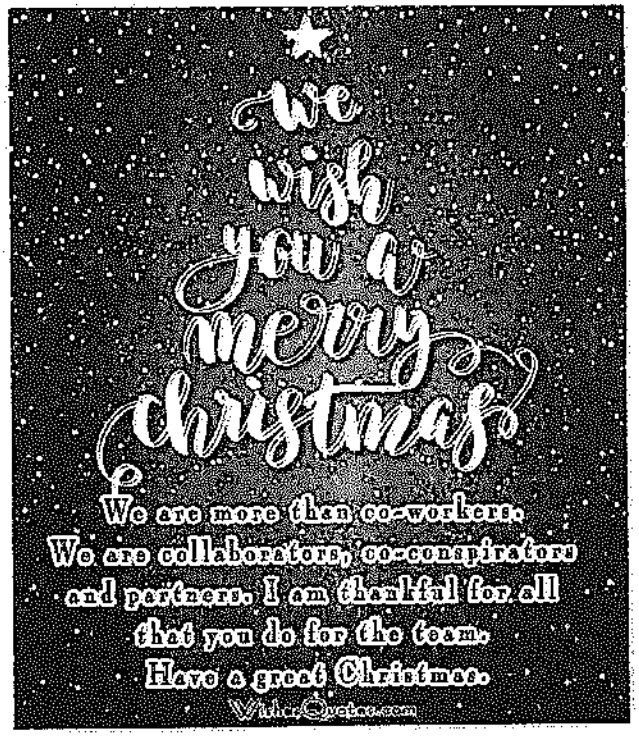
**Next Staff Meeting is on: December 22 ( we will skip November)**

**Christmas Party at Lindy's on Friday December 11th**
**Secret Pal Reveal**
**Details to be discussed**

**Saw is on order – guard did not work----It is here waiting to see if we need to send it back or to keep (it is in Biomed)**

Service Quality People Growth Financial Community

# December 15th, 2020 Staff Meeting Agenda




**Service:** Patient Satisfaction steady

**Quality:** Anne: HBO Drills
Discussion: Wounding after OR debridement, amputation, flaps, grafts and deciding wound type

**Competencies:** please complete health streams
E&M coding training

**Productivity:** Current: : 119.74% clinic 62.81% in patient, Combined 113% and YTD: 108%

**Total visits November** 914 (84 inpat)

| | |
|---|---|
| New | 39 |
| Established | 791 |
| Inpatient Np | 84 |
| Nurse | 246 |
| Provider | 668 |
| Wound Clinic | 552 |

| | | |
|---|---|---|
| Wound Clinic HBO | | 32 |
| Inpatient NP | | 84 |

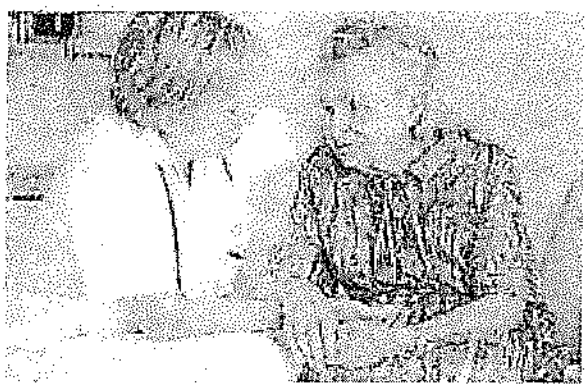
| | | |
|---|---|---|
| Cancelled | 74 | |
| No showed | 27 | |
| Inpatient nurse | 332 | |
| Total visits October | 960 | (102 inpat. NP) |
| New | 56 | |
| Established | 802 | |
| Inpatient Np | 102 | |
| Nurse | 258 | |
| Provider | 368 | |
| Wound Clinic | | 549 |
| Wound Clinic HBO | | 51 |
| Inpatient NP | | 102 |
| Cancelled | 62 | |
| No showed | 24 | |
| Inpatient nurse | 382 | |

**Days to heal: November 59 outliers Pressure Injuries**
**October 75 outliers**

**Heal Rate: November 97.8%**
**October 96.6%**

**Community:**
**Volunteers (paid) needed for assessment Center/inpatient tower**
I am trying to arrange education for anyone interested
**Other:**
-Clinical Ladder: Letter of intent and Roadmap due by Jan. 4th

# January 28th, 2021 Staff Meeting Agenda



***Service: Patient Satisfaction steady**

***Quality: Anne: HBO Drills**
**Update on Santyl//Regranex**
**Discussion: Wounding after OR debridement, amputation, flaps, grafts and deciding wound type**
**Discussion: Trialing of new products**
**Discussion: Skin substitute documentation re-cap**
**Discussion: Documentation**
**Discussion: Creative scheduling options and dealing with "no shows"**
**Round table discussion- patient case study**

***Competencies: please complete Health Streams; keep an eye out for yearly mandatory education communication**
***Productivity: Current: 119.91% clinic 33.81% in patient, Combined 105% and YTD: 109%**

| | |
|---|---|
| **Total visits December** | 860 |
| New | 29 |
| Established | 727 |
| Inpatient NP | 104 |
| | |
| Nurse | 223 |
| Provider | 637 |
| Wound Clinic | 479 |
| Wound Clinic HBO | 54 ( removed the 8 HBO's that Dr. Baroco performed) |
| Inpatient NP | 104 |
| | |
| Cancelled | 86 |
| No showed | 34 |
| Inpatient nurse | 295 |

**Days to heal: 100 days – 2 long term patients healed during this month flexing the numbers**

**Heal Rate: December 97.6%**

**Community:**
**Volunteers (paid) needed for assessment Center/inpatient tower**

**Other:**
-PRN Nurse to start orientation during the week of March 15th
-Clinical Ladder: Journal Club 1st and 3rd Tuesdays 1645-1715 Start Feb 16th for who is interested
-Unit Council: ideas for the New Year
-PTO requests due in by February 12th

Service Quality People Growth Financial Community

# February 25th, 2021 Staff Meeting Agenda

*Service: Patient Satisfaction steady

*Quality: Anne: HBO Drills
Vashe inservice- Courtney Showalter 0830 Breakfast Provided
Discussion: Documentation-orders
Coding-Angela

*Competencies: please complete Health Streams; keep an eye out for yearly mandatory education communication

*Compliance: I9 required documentation / NEW COVID-19 Guidelines
*Productivity: Current: 116%, Combined 104% and YTD: 104%

| | |
|---|---|
| Total Visits | 823 |
| New | 41 |
| Established | 696 |
| Inpatient NP | 86 |
| Nurse | 167 |
| Provider | 656 |
| Wound Clinic | 513 |
| Wound Clinic HBO | 57 |
| Inpatient NP | 86 |
| Cancelled | 59 |
| No showed | 18 |
| Inpatient nurse | 246 |

**Days to heal: 84 days – 2 LT patients healed**
**Heal Rate: January 93.6% several wounds led to amputation**

**Community:**
**Volunteers (paid) needed for vaccine clinic**
**Giving: Baby Bottle Campaign-** spare change, fund drive
Will return to Christie in Supply Chain mid to late March

**Other:**
-PRN Nurse to start orientation during the week of March 15th
-Clinical Ladder: Journal Club per notebook schedule
-Unit Council: ideas for the New Year

**Documentation:**

Wound #10 Right Metatarsal head fifth

Order Orders
Wound Cleansing & Dressings
- **Cleanse wound with Dermal Wound Cleanser**
- **May shower and/or cleanse wound with mild soap and water.**
- **Apply Silver Dressing:** - aquacel Ag to wound bed, cover with gauze, foam, secure with hypafix ta; Silvasorb to satellite on left 4th toe, cover with primapore or similar.
- **Other:** - aquacel Ag between right 4th and 5th toes.
- **Change dressing every:** - other day and as needed

Follow-Up Appointments
- **Return Appointment in 2 weeks.** - MD
- **Nurse visit** - 1 week

Additional Orders

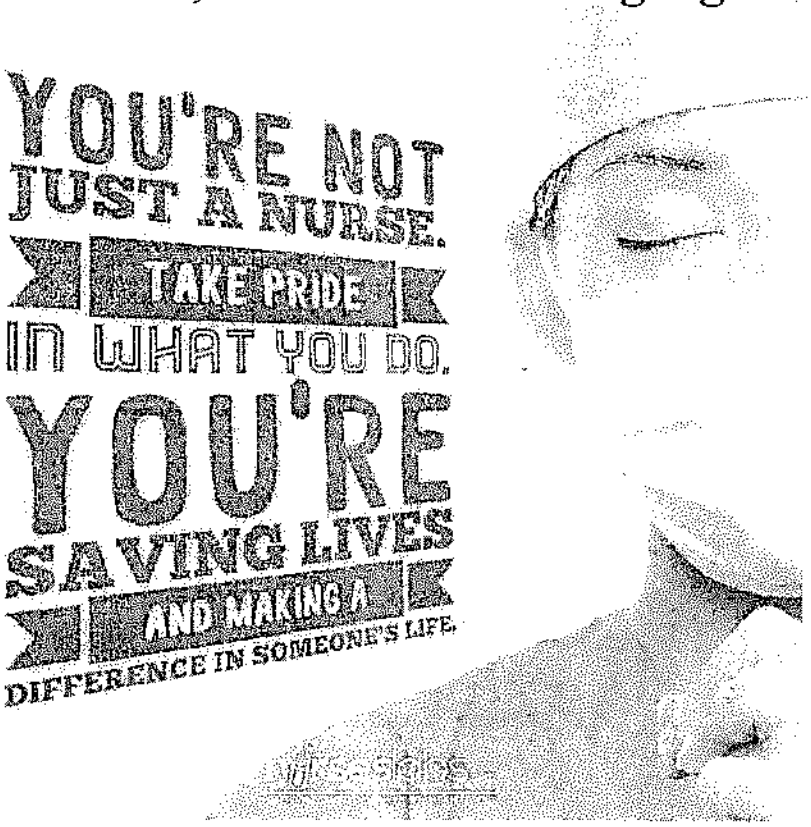
Bar Orders
Off-Loading
- **Avoid pressure at wound site.** - limit standing for long periods of time; limit walking
- **Off-loading Device** - custom molded shoes.

Misc/Additional Orders
- **Other:** - Cover area left 4th toe with Bandaid for protection.

Patient Medications

Service Quality People Growth Financial Community

# March 25th, 2021 Staff Meeting Agenda




***Service: Patient Satisfaction steady**
**Patient comments: "Dr. Ranzini and his entire staff are great and very professional"**

**"This was my first time seeing Mary Long. I was pleased. The AH Wound Clinic is just the best!"**

***Quality: Anne: HBO Drills (3)**
**Santyl/Regranex inservice- Andre**
**Discussion: Documentation- Care plans**
**Coding- questions for Angela**

***Competencies: please complete Health Streams; keep an eye out for yearly mandatory education communication**
**Will begin planning for our hands on competencies starting in May**

***Compliance: I9 required documentation**
***Productivity: Current: 114%, Clinic 120.38% and Inpatient 61.38%**
**YTD: 107%**

**February totals:**

| Wound Visits | |
|---|---|
| *Act* | *Bud* |
| 179 | 206 |
| 157 | 206 |
| 162 | 206 |
| 185 | 206 |
| | |
| 683 | 823 |
| | 83% |

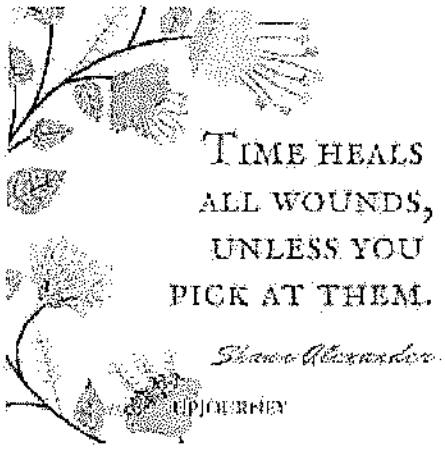
**Days to heal: 69 days – 1 LT patients healed**
**Heal Rate: 95.45% several wounds led to amputation**

**Community:**
**Volunteers (paid) needed for vaccine clinic**

**Other:**
-Welcome to Kristan
-Clinical Ladder: Journal Club per notebook schedule
-Unit Council:no new business

Service Quality People Growth Financial Community

# May 27th , 2021 Staff Meeting Agenda




***Service: Patient Satisfaction: Steady**

***Quality: Anne: HBO Drills (1)**
**Discussion: Documentation- Order details (Tonya)**
**Mask requirements**

***Competencies: Wraps/dressings- (Tonya)**

***Compliance: Audits for Clinical ladder participants**
- **Care planning**
- **Order/documentation integrity**

***Productivity: Current: 123%, Clinic 131.55% and Inpatient 47.63%**
**YTD: 123%**

| | |
|---|---|
| **April Totals:** | |
| **Total Visits** | **926** |
| **New** | **52** |
| **Established** | **828** |
| **Inpatient NP** | **46** |
| **Nurse** | **232** |
| **Provider** | **694** |
| **Wound Clinic** | **590** |
| **Wound Clinic HBO** | **58** |
| **Inpatient NP** | **46** |
| **Inpatient nurse** | **206** |

**Days to heal: 83 days – several LT patients healed**
**Heal Rate: 97.2% several wounds led to amputation**

**Community:**
**Volunteers (paid) needed for vaccine clinic**
**Volunteer opportunity- Camp Light**
**Other:**
**Recognition of Clinical ladder recipients**
Smith &Nephew presentation- Kyle
-Welcome to Laura
--Clinical Ladder: Journal Club per notebook schedule
-Unit Council: Taskforce for House wide Education (Tonya/Anne)
**-Requests due in by Thursday June 17th**

**Badge replacement- no longer in HR will now be handled by Security**

Good afternoon,

The issuing of team members ID badges will move from Human Resources to the Security Office. The transition will begin at **8 a.m. on Wednesday June 2 and the badge machine will be fully operational to team members by 8 a.m. Thursday June 3.**

Name badge accuracy and use are critically important for the safety and security of our patients, team members and visitors. This move provides convenience for our team members to access and consistently wear their badge.

Here are more details about accessing team member badges:

**Location:** The Security Office is located in the CT/MRI hallway (Look for the last door on the left after passing both CT and MRI locations).

**Hours:** Security will be available to complete all badge request **Monday-Friday, 7:30 a.m. to 4 p.m.** (Badges can be issued by Security for emergent needs outside of normal days and hours by calling 540.332.5041.

Process:

- **Changes to Existing Badge.** To ensure Security has the necessary information to create a new badge, team members who need to change <u>any kind</u> of personal information, including name, department, title, etc. are required to complete a Badge Request Form and submit to the Security Office during the issuance hours. The form can be accessed on Pulse. Updates to ID badges if the team members information in Ultipro has been updated.

- **Badge Replacements.** Team members who have lost their badge and need a replacement will need to go to Security Directly. A replacement fee will be assessed for all lost badges.

- **New Team Members/Transfers.** Human Resources will process all ID forms automatically for new team members, those transferring through the recruitment process, students and contract staff.

Please use your huddles and staff meetings to inform your team members of this change. If you have questions about this change or the badge issuance process, please contact Jody Goellner, Director of Talent Acquisition, at (540) 221-7458 or Brian Claus, Director of Security Services, at (540) 332.4794.

Best regards,

John

John Boswell
VP of Human Resources

# July 2021 Staff Meeting Email Information

***Service: Patient Satisfaction: Steady**

***Quality: Audits of documentation are in progress, results will be discussed in August staff meeting**

***Competencies: Set up for competency skills lab Start in July (Tonya's office)**
I hope to have this set up by July 26th to be completed by August 30th . Sign in sheets and competency check lists will be in my office along with necessary quizzes. Completed quizzes and checklist should be stapled together and placed in the provided large yellow envelop.

***Compliance: DNV prep check emails for tip of the week**
DNV will have their yearly survey between now and the end of the year.
Please note:

1. Bulk items in the med room must be labeled with an "opened date" and are only able to be opened for 28 day from opening. These items should not be kept in the medication room if they are labeled with a patient's name. Once taked out of the medication room for a patient it must be used by the patient or sent home with the patient for future use.

2. Only the charts of the patient being cared for should be in the room, no other patient records should be stored in the treatment rooms.

3. Please send a task request to Biomed and/or Maintenance immediately if there is faulty equipment or something in need of repair.

***Productivity: Current: 120%, Clinic 128.97% and Inpatient 45.22%**
**YTD: 122%**

**June Totals:**

| | |
|---|---|
| Total Visits | 1000 |
| New | 70 |
| Established | 845 |
| Inpatient NP | 85 |
| Nurse | 267 |
| Provider | 733 |
| Wound Clinic | 603 |
| Wound Clinic HBO | 45 |
| Inpatient NP | 85 |
| Cancelled | 64 |
| No showed | 50 |
| Inpatient nurse | 267 |

**Days to heal: 78 days --**

| | |
|---|---|
| Abrasion | 8 |
| Abscess | 62 |
| Dermatologic/Rash | 7 |
| Diabetic Ulcer | 83 |
| Hidradenitis | 180 |
| Other | 123 |
| Pressure Ulcer | 60 |
| Skin Tear | 158 |
| Surgical Wound | 136 |
| Trauma Wound | 41 |
| Vasculitic Ulcer | 49 |
| Venous Ulcer | 42 |
| Total Average Days To Heal | 78 |
| Total Wounds Included | 105 |
| Facilities Included | |

**Heal Rate: 97.2% several wounds led to amputation**
**Community:**
**Volunteers (paid) needed for vaccine clinic**
**Volunteer opportunity- Camp Light (they are in great need for nurses and counselors) through the end of July (Monday-Thursday)**
**Other:**
**Employee Engagement Survey**- Heads up for email link

-Clinical ladder- **If you would like to present an article during the week of July 26. Monday Wednesday and Friday of that week please arrive 15min early and be prepared for the article reviews to be presented at 0745. Will limit to 2 a day unless very short and 3 articles may be presented. Please let Tonya know so to allow for signup so we don't go over time.**

-Unit Council:

- Taskforce for House wide Education (Tonya/Anne/Teresa/Tina)
- Audit review and tally

**-Requests due in by Wednesday August 18**

**-Next Staff meeting 8/26**